



# Employment Application

*Keys Café Is The Most Awarded Café In Mn---Only Energetic & Trustworthy people should apply*

Cook, Prep Cook, Grill Cook, Baker, Server, Host/Register, Dish/Bussing, Catering	(Month/Day/Year) / /
<b>APPLICANT DATA:</b>	Position Applied for:

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (    )                      Mobile/Pager: (    )                      E-mail: \_\_\_\_\_

Date Available to Start: \_\_\_\_\_ Social Security #:    -    -                      Desired Starting Wage: \_\_\_\_\_

How did you hear about the position you are applying for?  
\_\_\_\_\_

Are you self motivated?     Yes             No

Have you ever worked for this company?     Yes             No    If yes, when?  
\_\_\_\_\_

Are You Interested In Working At Any Other Keys?     Yes             No    If yes What location?  
\_\_\_\_\_

Are you a citizen of the United States?     Yes             No

If not, are you legally allowed to work in the United States?     Yes             No

Type of employment desired:     Full-Time     Part-Time     Temporary     Seasonal

Have you ever pleaded "guilty," "no contest," or been convicted of a crime?     Yes             No

If yes, give dates and details:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Answering "yes" to these questions does not constitute an automatic rejection for employment.  
Date of the offense, seriousness and nature of the violation rehabilitation and position applied for will be considered.

## SUMMARIZE YOUR SPECIAL SKILLS OR QUALIFICATIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DAYS & HOURS YOU ARE AVAILABLE:** Check Here, If Available All of Keys Café Open Hours

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

**Personal Reference: (Parents, Friends, Teacher, Mentor, Pastor)**

Name	City/State	Phone	Relationship
		May We Contact ( ) yes ( ) no	
		May We Contact ( ) yes ( ) no	

**PREVIOUS EMPLOYMENT (begin with most recent position):**

Dates of Employment: From \_\_\_/\_\_\_/\_\_\_ To \_\_\_/\_\_\_/\_\_\_ Position(s) Held: \_\_\_\_\_

Firm: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting Salary and Title: \_\_\_\_\_ Ending Salary and Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact this employer for a reference? [ ] Yes [ ] No

Dates of Employment: From \_\_\_/\_\_\_/\_\_\_ To \_\_\_/\_\_\_/\_\_\_ Position(s) Held: \_\_\_\_\_

Firm: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting Salary and Title: \_\_\_\_\_ Ending Salary and Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact this employer for a reference? [ ] Yes [ ] No

I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries of my personal, employment, educational, financial and other related matters as may be necessary for an employment decision.

I hereby release employers, schools or individuals from all liability when responding to inquiries in connection with my application. In the event I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant: \_\_\_\_\_ Date \_\_\_\_\_